

MOVE OUT NOTIFICATION

MUST BE COMPLETED AND RECEIVED AT LEAST 30 DAYS PRIOR TO END OF LEASE*



RESIDENT NAMES

[Empty text box for Resident Names]

ADDRESS OF RENTAL PROPERTY

[Empty text box for Address of Rental Property]

FORWARDING ADDRESS

[Empty text box for Forwarding Address]

***PROPERTY WILL BE VACANT ON:**

- Reason for leaving:
- Failure to vacate and/or turn in keys by this date will result in a charge of \$100 per day

Please check one of the following:

_____ The full security deposit for the total amount was paid by me only and the full refund will go back to me.

_____ The security deposit was split between me and my roommates and will be divided.

By signing this, I agree that each tenant makes sure that the internet modem, coax line and power cord are left in the rental for the new tenants. If they are not left, you will be charged \$65.00 for the new modem.

RESIDENT'S Signature: _____

Date: _____

DO NOT FILL OUT BELOW THIS LINE

Notification received on: _____ By: _____

Resident wishes to be present at Move-Out Inspection (circle one): YES NO Initials: _____

INSPECTION: Date: _____ Time: _____ Deposit: _____