

# MOVE-IN, MOVE-OUT INSPECTION



Resident(s): \_\_\_\_\_

Due back to office by: \_\_\_\_\_

Address: \_\_\_\_\_

Area/Item	Condition at Move-In	Fixed	Condition at Move-Out
<b>KITCHEN</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			
Light Fixtures/Bulbs/Ceiling Fan			
Cabinets/Cupboards/Shelves			
Drawers/Countertops			
Sinks/Stopppers/Faucets			
Drains/Plumbing			
Window Blinds			
Outlets & Covers			
<b>APPLIANCES</b>			
<b>Stove/Oven</b>			
Outside			
Burners			
Drip Pans			
Hood Vent			
<b>Refrigerator</b>			
Outside			
Inside			
Shelving			
<b>Dishwasher</b>			
Shelving			
<b>Washer</b>			
<b>Dryer</b>			
<b>LIVING ROOM</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			

Area/Item	Condition at Move-In	Fixed	Condition at Move-Out
Light Fixtures/Bulbs/Ceiling Fan			
Closet/Shelves			
Outlets & Covers			
<b>DINING ROOM</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			
Light Fixtures/Bulbs/Ceiling Fan			
Window Blinds			
Closet/Shelves			
Outlets & Covers			
<b>BATHROOM #1</b>			
Floors/Floor Covering			
Baseboards			
Walls/ Tile/Grout			
Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs/Locks			
Light Fixtures/Bulbs			
Exhaust Fans/Heater			
Counters/Shelves			
Mirrors/Cabinets			
Sink/Faucet/Basin			
Drains/Plumbing			
Tub/Shower Caulking			
Shower Head/Tub Faucet			
Shower Door			
Shower Tracks			
Towel Racks			
Toilet			
Toilet Seat			
Toilet Paper Holder			
Outlets & Covers			
<b>BATHROOM #2</b>			
Floors/Floor Covering			
Baseboards			
Walls/ Tile/Grout			
Ceiling			

Area/Item	Condition at Move-In	Fixed	Condition at Move-Out
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs/Locks			
Light Fixtures/Bulbs			
Exhaust Fans/Heater			
Counters/Shelves			
Mirrors/Cabinets			
Sink/Faucet/Basin			
Drains/Plumbing			
Tub/Shower Caulking			
Shower Head/Tub Faucet			
Shower Door			
Shower Tracks			
Towel Racks			
Toilet			
Toilet Seat			
Toilet Paper Holder			
Window Blinds			
Outlets & Covers			
<b>BATHROOM #3</b>			
Floors/Floor Covering			
Baseboards			
Walls/ Tile/Grout			
Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs/Locks			
Light Fixtures/Bulbs			
Exhaust Fans/Heater			
Counters/Shelves			
Mirrors/Cabinets			
Sink/Faucet/Basin			
Drains/Plumbing			
Tub/Shower Caulking			
Shower Head/Tub Faucet			
Shower Door			
Shower Tracks			
Towel Racks			
Toilet			
Toilet Seat			
Toilet Paper Holder			
Window Blinds			

Area/Item	Condition at Move-In	Fixed	Condition at Move-Out
Outlets & Covers			
<b>BEDROOM#1</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			
Light Fixtures/Bulbs/Ceiling Fan			
Closet/Shelves			
Outlets & Covers			
<b>BEDROOM#2</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			
Light Fixtures/Bulbs/Ceiling Fan			
Closet/Shelves			
Outlets & Covers			
<b>BEDROOM#3</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			
Light Fixtures/Bulbs/Ceiling Fan			
Closet/Shelves			
Outlets & Covers			
<b>BEDROOM#4</b>			
Floors/ Floor Covering			
Baseboards			
Walls & Ceiling			
Windows/Locks/Screens			
Window Coverings			
Doors/Knobs			
Light Fixtures/Bulbs/Ceiling Fan			
Closet/Shelves			
Outlets & Covers			

Area/Item	Condition at Move-In	Fixed	Condition at Move-Out
<b>FRONT ENTRY/PORCH</b>			
Light Fixtures/Bulbs/Ceiling Fan			
Doors/Locks			
Outlets & Covers			
<b>BACK/SIDE ENTRY</b>			
Light Fixtures/Bulbs/Ceiling Fan			
Doors/Locks			
Fencing			
Decks			
<b>GARAGE/CARPORT</b>			
Floors			
Doors/Locks			
Light Fixtures/Bulbs/Ceiling Fan			
Garage Doors			
Outlets & Covers			
<b>OTHER</b>			
Smoke Detectors			
Air Return Filter			
AC/Heating Unit			
Doorstops			
Internet Modem			

**Move In**

\_\_\_\_\_  
Resident Signature      Resident Signature      Resident Signature      Resident Signature

\_\_\_\_\_  
Received By      Signature      Date Received

**Move Out Inspection**

Resident wishes to be present: YES    NO      Inspection Date: \_\_\_\_\_ Time: \_\_\_\_\_

Resident was present:      YES    NO

\_\_\_\_\_  
Resident Name      Resident Signature      Inspector      Inspector Signature

**The resident was present for the inspection but has refused to sign acknowledging the information above.**

\_\_\_\_\_  
Resident Name      Resident Signature      Inspector      Inspector Signature

